

West Pine Quarry Construction Safety Officer- Site C

Employment Type:

Full time

Job Description:

Reporting to the Site Safety Manager, the Construction Safety Advisor will be accountable for promoting a healthy work environment for all PRHP employees. This role will also be accountable to ensure compliance with WorkSafeBC regulations, Mines Act and Regulations and current Health & Safety practices and procedures. Based out of Chetwynd BC at the West Pine Quarry, this role requires the ability to make independent decisions and be able to work closely with the rest of the Safety Department in Fort St John.

Responsibilities

- Maintain statistics and records and monitor accident/incident frequencies and safety violations
- Conduct regular inspections on construction/mining equipment
- Educate PRHP staff about surface mine safety measures
- Inventory safety related training of workers
- Keep management current on the status of any issue(s) that may impact on the work being performed
- Support the Mine Manager on-site throughout the construction/operation phase
- Promote a culture of jobsite safety, where safety is everyone's responsibility
- Develop, maintain, post, communicate and test an appropriate Emergency Response Plan
- Maintain proper job site documentation
- Regularly monitor safety compliance of PRHP workers and sub-contractors
- Conduct site specific health and safety orientations for all new site workers and visitors
- Develop content, share, attend, document and provide leadership for daily Toolbox Meetings
- Conduct a comprehensive Monthly Safety Meeting following upon the minutes of the last meeting
- Facilitate and participate in site inspections and implement corrective action as required
- Conduct hazard assessments and risk assessments, as required
- Investigate and complete all accident/incident reports in a timely manner and post documentation
- Keep management updated on issues that arise
- Support PRHP's HSE Program

Essential Functions

- A sound knowledge about construction and surface mining safety methods
- Good leadership and communication skills
- Should be able to work as a team or individually to evaluate the safety measures of the construction
- Good written skills in order to prepare reports

Job Requirements:

Knowledge, Skills, and Abilities

- Comprehensive and thorough knowledge of OH&S Acts & Regulations
- Strong written and verbal communication skills, including public speaking
- Need to interact with Government officials on behalf of PRHP in relation to injury and claim management
- Have a good understanding of the regulatory environment in regards to WorkSafeBC
- Keep abreast of new Health and Safety legislation, trends and regulations.
- Understand injury classification system and standards.
- Have good organizational and time management skills.
- Ability to liaise across several cross functional internal teams (such as Labour Relations, Construction, Health and Safety etc.) in order to achieve common objectives.
- Ability to handle competing priorities.
- IT proficient.

Experience and Qualifications

- Minimum 5 years of field safety experience, preferably in a construction environment on civil or surface mining projects
- Certified Construction Safety Officer (CSO)
- Well-developed interpersonal skills and ability to influence others
- Good knowledge of WorkSafeBC regulations, policies, guidelines and standards
- Proactive in identifying hazards and implementing corrective measures
- Demonstrated ability to keep detailed and accurate safety records
- Adaptable, and able to use good judgment and manage the unexpected
- Strong verbal and written communication skills
- Results driven who ensures the right course of action is taken
- Good organizational skills with attention to detail
- Able to work shift work if necessary
- Diploma in Occupational Health and Safety is desirable